

Form A Revision 2019

ACCREDITING ASSOCIATION
OF SEVENTH-DAY ADVENTIST
SCHOOLS, COLLEGES, AND UNIVERSITIES



Philosophy

Adventist Mission, Beliefs, and Practices

Quality Education

A bit of history

1999
2005
2013

A bit of history

- AAA Handbook 1999

Structured in terms of aspects to be assessed

Criterion 7: Library and Resource Centers
The library and other resource centers should be adequately supplied and appropriately staffed to support the institution's programs.

1. *Library Staff:* organizational chart, qualifications, job descriptions, and plans; quality of cataloging and service to the institutional family.
2. *Library and audio-visual holdings:* policies, criteria, and procedures for the recommendation and purchase of printed and audio-visual materials and electronic resources; involvement of the faculty; adequacy of the book holdings, journals, audio-visual materials, and electronic resources to support the degree programs currently offered; procedures for discarding outdated or obsolete books and materials.
3. *Library budget:* funds designated and spent annually during the last three years for new book acquisitions, journal subscriptions, audio-visual materials, electronic resources, and library operations; percentage of the institutional budget devoted to the operation of the library and acquisitions.
4. *Library services:* space and atmosphere; availability and use of inter-library loans and electronic access or relevant materials; usage by faculty, staff, and students.
5. *Computer center:* staff, budget, equipment, programs, adequacy of services in support of the activities of faculty and students; plans, usage by students, faculty and staff.
6. *Laboratories:* adequacy in relation to the programs offered; condition of the equipment, budget and provision for laboratory materials and equipment; supervision.
7. *Improvement:* areas in which this criterion that need strengthening, mentioned in the *Self-study*.

A bit of history

- AAA Handbook 2005

Structured in terms of what an institution should present and what a team should evaluate

Criterion 7: Library and Resource Centers

The institution will have resource centers (library and computer services, in particular) that provide adequate resources to support the academic program, and policies to ensure ethical and mission concerns are involved in the resourcing choices that are made.

The institution will include information on and analysis of at least the following items in its Self-study:

<p>7.1 A list of the library and resource staff, their qualifications, job descriptions, and flow chart.</p> <p>7.2 An outline of the library policy, criteria, and procedures for the recommendation and acquisition of printed and audio-visual materials and electronic resources.</p>	<p><i>The visiting team may consider the following:</i></p> <p><i>Adequacy of staff qualifications; job descriptions; organizational structure; quality of cataloging and service.</i></p> <p><i>Effectiveness and appropriateness of policies, criteria, and procedures for the recommendation, review and purchase of printed and audio-visual materials and electronic resources; involvement of the faculty.</i></p>
---	--

A bit of history

- AAA Handbook 2013

Certain revisions to Form A (e.g., incorporation of online modalities, Area 12, some wording refinement)

A bit of history

- AAA Handbook 2013

Major revision to the content of Form B, shifting the focus to Adventist identity and mission

A bit of history

- AAA Handbook 2013

Form B structured in terms of CFRs and evidences

Area 3: Governance, Organization, and Administration Form B

Standard: The institution has a coherent governance structure, organization, and administrative leadership that provide strong mission-driven direction to the institution.

Criteria for Review	Preferred Evidence
3.1 The Board of Trustees/ Council supports the mission of the institution as a reflection of the mission of the Church and seeks to ensure its own commitment to the philosophy of Adventist education.	<ul style="list-style-type: none"> Board Council Bylaws including matters of authority and responsibility as well as member qualifications Board Council Handbook Board Council minutes and records of implementation of actions Board Council membership, including expertise and representation Board Council process of induction for new members, particularly in matters pertaining to institutional philosophy, mission, objectives, and/or core values Board Council self-evaluation instruments and results
3.2 The Board of Trustees/ Council establishes policies	<ul style="list-style-type: none"> Board Council policies regarding the hiring of administration and Board Council accepted

Area 7: Library and Resource Centers and Technology Form A

Standard: The institution will have resource centers (library and computer services, in particular) that provide adequate resources to support the academic program, and policies to ensure ethical and mission concerns are involved in the resourcing choices that are made.

The institution will include information on and analysis of at least the following items in its Self-Study:	The visiting team may consider the following:
7.1 A list of the library and resource staff, their qualifications, job-descriptions, and flow chart.	Adequacy of staff qualifications; job descriptions; organizational structure; quality of cataloging and service. Adequacy of staff training for the support of distance education and/or nontraditional programs.
7.2 An outline of the library policy, criteria, and procedures for the recommendation and acquisition of printed and audio-visual materials and electronic resources.	Effectiveness and appropriateness of policies, criteria, and procedures for the recommendation, review, and purchase of printed and audio-visual materials and electronic resources; involvement of the faculty.

Criterion 7: Library and Resource Centers 2005

The institution will have resource centers (library and computer services, in particular) that provide adequate resources to support the academic program, and policies to ensure ethical and mission concerns are involved in the resourcing choices that are made.

The institution will include information on and analysis of at least the following items in its Self-Study:	The visiting team may consider the following:
7.1 A list of the library and resource staff, their qualifications, job-descriptions, and flow chart.	Adequacy of staff qualifications; job descriptions; organizational structure; quality of cataloging and service.
7.2 An outline of the library policy, criteria, and procedures for the recommendation and acquisition of printed and audio-visual materials and electronic resources.	Effectiveness and appropriateness of policies, criteria, and procedures for the recommendation, review and purchase of printed and audio-visual materials and electronic resources; involvement of the faculty.

Objectives in the Form A Revision

3

Objectives in the Form A Revision

- Strengthen the focus on Seventh-day Adventist identity and mission.
 - Incorporate the CFRs from B, which focus on **Adventist identity and mission**, as the leading criteria in each Area.
 - These will then be followed by the CFRs that focus on other **general matters of quality**.

Objectives in the Form A Revision

- Strengthen the focus on Seventh-day Adventist identity and mission.
 - The foundational premise is that **all Adventist colleges and universities should have a clear Adventist ethos and nurture the spiritual development of students**, regardless of whether they are under Form A or Form B.

Objectives in the Form A Revision

- Utilize the CFR and supporting evidence format.
 - Transform the format of Form A
 - From **“aspects to include in the Self-Study”** (version 2013, column A) and **“aspects that members of an evaluating team should consider”** (version 2013, column B)
 - To **“criteria for review”** (column A) and **“supporting evidences”** (column B), as is the case in the 2013 version of Form B

Objectives in the Form A Revision

3. Streamline the general quality assurance elements.

- Revise the elements found in the 2013 version of Form A to make the instrument more concise, eliminating redundancy and focusing on those matters essential to a quality educational program.

Objectives in the Form A Revision

3. Streamline the general quality assurance elements.

- Aim to reduce the current number of criteria under the various Areas of the 2013 Form A, endeavoring to create a more similar number of criteria across Areas.

Process in the Form A Revision

- Develop a draft of Form A (Version 1) which seeks to achieve the core objectives. [June 2018]
- Receive input from GC EDU staff to create Version 2. [July 2018]
- Incorporate the input of the Division education directors to create Version 3. [Aug 2018]
- Review by GC EDU staff to create Version 4. [Sept 2018]
- Review by GC EDU Advisory to create Version 5. [Oct 8, 2018]
- Review by AAA to create Version 6. [Oct 10, 2018]

Process in the Form A Revision

- Place Version 6 for public comment. [Nov & Dec 2018]
- Incorporate the results of public comment after EDU team discussion to create Version 7. [March 2019]
- Review in PRC to create Version 8. [April 1, 2019]
- Present Version 8 to the AAA for final action, which could incorporate a year phase-in, wherein institutions could choose to utilize either the 2013 or 2019 version. [April 3, 2019]
- Form A institutions utilize the 2019 version. [April 2020]

Results in the Form A Revision

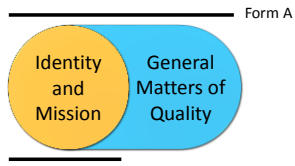


Results in the Form A Revision

- The focus on Seventh-day Adventist identity and mission in Form A has been strengthened.
 - The CFRs from B, which focus on Adventist identity and mission, have been incorporated as the leading criteria in each Area.
 - As a result, Form A now contains the CFRs of Form B followed by other more general matters of quality assurance identified in the 2013 version of Form A.
 - In essence, under the revision, Form B is a subset of the CFRs of Form A.

Results in the Form A Revision

1. The focus on Seventh-day Adventist identity and mission in Form A has been strengthened.



Results in the Form A Revision

2. The design of Form A now incorporates CFRs and supporting evidences.

- Certain aspects that members of evaluating team were to consider (column B in the 2013 version) have been converted to CFRs (column A in the 2019 version).
- Conversely, certain aspects that institutions were to include in the Self-Study (column A in the 2013 version) have been converted to supporting evidences (column B in the 2019 version).

Results in the Form A Revision

2. The design of Form A now incorporates CFRs and supporting evidences.

- As a result, both Form A and Form B now focus on CFRs and supporting evidences.

Results in the Form A Revision

3. The general quality assurance elements of the 2013 version of Form A have been streamlined.

- There has been a **significant decrease** in terms of the number of CFRs.
- Compared with the criteria of the 2013 version of Form A, the CFRs of the 2019 version represent a **reduction of 36%**.

Results in the Form A Revision

3. The general quality assurance elements of the 2013 version of Form A have been streamlined.

- Given that the 2019 version of Form A incorporates the CFRs of Form B, the number of CFRs in the 2019 version of Form A **compared to the total number of CFRs of Form A and Form B** in the 2013 version represents a **reduction of 50%**.

Results in the Form A Revision

3. The general quality assurance elements of the 2013 version of Form A have been streamlined.

- Furthermore, the number of criteria in the various Areas of Form A now **ranges from 4 to 7** (with the exception of Area 12, Pastoral and Theological Education, which is identical in Form A and B).
- This may be compared with the **range of 3 to 16** in the 2013 version of Form A.

Results in the Form A Revision

Area	2013A CFRs	2013B CFRs	2013A+B CFRs	2019A CFRs	Dif/2013A	Dif/2013A+B
1	7	5	12	7	0	-5
2	6	5	11	5	-1	-6
3	15	6	21	7	-8	-14
4	14	1	15	7	-7	-8
5	11	6	17	6	-5	-11
6	10	4	14	7	-3	-7
7	16	1	17	6	-10	-11
8	3	1	4	4	1	0
9	14	1	15	7	-7	-8
10	6	1	7	4	-2	-3
11	10	1	11	7	-3	-4
12	11	11	22	11	0	0
Total	123	43	166	78	-45	-88

Results in the Form A Revision

2013 Edition	2019 Edition
Section A: Prior Recommendations	Section A: Prior Recommendations
Section B: Surveys	(Surveys in CFRs)
Section C: Areas	Section B: Areas



Form A Revision 2019

ACCREDITING ASSOCIATION OF SEVENTH-DAY ADVENTIST SCHOOLS, COLLEGES, AND UNIVERSITIES